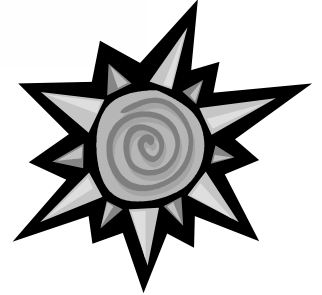


Human Services Center Corp.

Westinghouse Valley Human Services Center
519 Penn Avenue, Turtle Creek, PA 15145-2057
(412) 829-7112 Fax (412) 829-4363
Website: www.hscc-mvpc.org



Stay **KOOL** this summer with a **PAID** internship as a **Counselor In Training** with the **2010 KOOL** **Summer Program!**

Application Deadline: Friday, MAY 14, 2010! There are two ways to submit your application:

1. U.S. mail to: **Kate VanDerSchaaf, 519 Penn Ave. Turtle Creek, PA 15145**
2. In person to: **Kate VanDerSchaaf, 413 Penn Ave. Turtle Creek, PA 15145**

Internship Summary: The Human Services Center Corporation (HSCC) is seeking highly motivated and responsible youth between the **ages of 14 and 18**, who are going into ninth grade or higher, to be Counselors In Training (CIT) during the 2010 Kids Outgoing, Outdoing and Learning (KOOL) Summer Program from **8:30AM-4:30PM, Monday-Friday, July 6, 2010-August, 20, 2010**. This position provides support to the teachers and students enrolled in the KOOL Summer Program, while at the same time giving CITs a valuable and fun work experience. Only seriously interested students should apply with the understanding that this is a highly competitive process. **Not every student who applies will be chosen to be a CIT.**

Requirements:

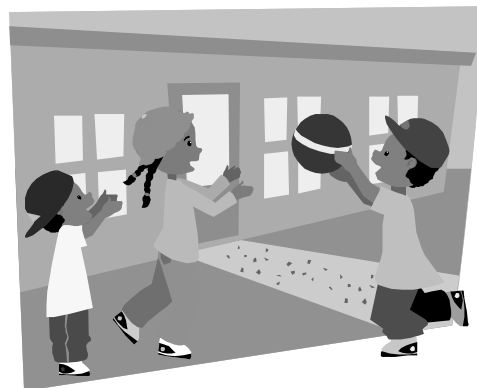
1. Must be between the ages of 14 and 18.
2. Have a GPA of 3.0 or greater (documented with most recent report card).
3. Possess the ability to work as a team, and enjoy working with children.
4. Attend **one mandatory Resume Workshop** to learn how to compose a resume, prepare and carryout a professional job interview, learn positive work habits, and compose a Cover Letter explaining why you want to be a CIT. Sessions are held on **Tuesday, May 19th or Thursday, May 27th, 2010 from 4:30PM-6:30PM.**
5. Participate in a professional job interview, by appointment only, on either **Wednesday, June 9th or Thursday, June 10, 2010.**

Supervisory Structure: The CITs will be under the supervision of the Education Advancement Coordinator, Youth Programs Director, KOOL Summer Program Teacher Interns, and HSCC staff.

Specific Responsibilities:

1. Work in conjunction with KOOL and HSCC staff, and with children ages 5-13
2. Implement classroom activities
3. Intern from 8:30AM to 4:30PM, Monday through Friday (July 6th through August 20th)
4. Promote a safe and healthy environment
5. Assist chaperones on weekly field trips
6. Always follow Program rules

2010 KOOL Summer Program Counselor In Training Internship (CIT) Application



Criteria to Apply:

1. Age Range: 14 to 18 years of age and must be going into ninth grade or higher
2. Student must possess a cumulative GPA of 3.0 or greater
3. Provide own transportation
4. Parental permission
5. Experience/willingness to work with children
6. Energetic, responsible, helpful, creative, hardworking, etc.

Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Grade: _____ Age: _____

School: _____

Experience: _____

Number of People in Household: _____ Approximate monthly household income: \$ _____

In addition to completing this application, please remember that the CIT applicant **MUST**:

1. Attend one Resume Workshop session on Tuesday, May 19th, 2010 or Thursday, May 27th, 2010 from 4:30PM-6:30PM
2. Provide most recent report card
3. Participate in Professional Interview on Tuesday, June 9th, 2010 or Thursday, June 10th, 2010 by appointment only

Student's Signature: _____ Date: _____

Parent's/Guardian's Permission: _____ Date: _____

This is an **INTERNSHIP** and you will **not be paid an hourly wage**. Should you or your parents have any questions about the internship, please do not hesitate to call Kate VanDerSchaaf, Education Advancement Coordinator, at 412-829-7112 or via email at kvanderschaaf@hsc-mvpc.org.